

St. Tammany Parish Fire District #6
Board Meeting

Date: January 14, 2025

Board Members present: Clayton Foreman, Amelia Barker, Dan Flynn

Attendees: Chief Taylor, Melinda Mizell, Amber Thomas, James Cook, Jamie Truett,
Chuck Blake, Clayton Cutrer, Jeffery Barker, Kinta Roberts, Derrick Sharp

Meeting called to order by Clay Foreman at 6:18 pm.

NEW BUSINESS

1. SCBA Bid opening was December 23, 2024 at 5pm. Two bids were submitted:
Casco Industries (MSA) \$724,355 and Premier Fire (Scott) \$766,275.
FD 5, 6 and 7 all tested both the MSA and Scott SCBA's. AFG (American Firefighter Grant is paying for the SCBA's. MSA has a 15 year warranty and Scott has a lifetime warranty and 3 NFPA upgrades. Motion to accept Premier Fire bid for Scott SCBA's by Amelia Barker and second by Dan Flynn. Public Comment: None. Voted on and approved.
2. CPA Contract. Discussion. Motion to accept Kinta Roberts to perform CPA duties by Amelia Barker and second by Dan Flynn. Public comment: None. Voted on and approved. Will need clarification on board chairman signing bank reconciliation.

The minutes of the previous meeting were reviewed.

Corrections (if any)

Motion to accept minutes by Dan Flynn

Seconded by Amelia Barker

Voted on and Approved.

Treasurer's report was reviewed.

Corrections (if any)

Motion by Amelia Barker.

Second by Dan Flynn to table year-end report as the board needs more time to review.

Public comment: None

Voted on and approved.

OLD BUSINESS

1. Motion to add RMS Software to agenda by Dan Flynn. Second by Amelia. Public Comment: None. Voted on and approved. Emergency Reporting (ER) and NFIRS are both being phased out. Lead agency for RMS Software is STPFD#3.
Motion to approve First Due by Amelia Barker and Second by Dan Flynn. Public comment: None. Voted on and approved.
2. 2025 Budget. Discussion. Budget was read. Motion by Dan Flynn to accept the 2025 Budget. Second by Amelia Barker. Public Comment: None. Voted on and approved.
3. Civil Service Board. Motion by Dan Flynn to appoint Brent Spell as the STP Fire District #6 member to the local Civil Service Board. Second by Amelia Barker. Public Comment: None. Voted on and approved.
4. Motion by Amelia Barker to lower the non-board approved spending limit from \$5,000 to \$2,500. Second by Dan Flynn. Public comment: None. Voted on and approved.
5. Motion by Amelia Barker to have a Board approved contract with Kinta Roberts. Contract needs to include cost structure, over charges and detailed charges. Second by Dan Flynn. Public comment: None. Voted on and approved.

NEW BUSINESS

3. Amended 2024 Budget. Motion by Dan Flynn and second by Amelia Barker to table approval of the amended 2024 Budget. Public Comment: None. Voted on approved.
4. STPFD#1 CAD Costs. Discussion. Resolution 2025-001 to accept Addendum to Intergovernmental Agreement for STPFD#6 and STPFD#1 read out loud. Motion to accept by Amelia Barker. Second by Dan Flynn. Public Comment: None. Voted on and approved.
5. Two quotes to fix the driveway at station 61 have been received. Motion to accept the bid for \$4,160 to repair driveway by Amelia Barker. Second by Dan Flynn. Public comment: None. Voted on and approved.

CHIEF'S REPORT

1. 2024 Incident Report was given.
2. December instructor class
3. Recruit Academy for 2025.

EXECUTIVE SESSION

Motion to adjourn by Amelia Barker

Seconded by Dan Flynn

Voted on and Passed.

Adjourned at 7:50 pm.

I believe these minutes to accurately reflect what transpired at the meeting and unless challenged, shall become part of the record.

Secretary